

PMEF Board Meeting Minutes for Thursday, January 9, 2025
Executive Committee will meet immediately following the Board meeting

In Attendance: Carole Chismar, Kathy Fish, Joe Herman, Katie Hess, Steph Keck, Jan Mindish, Don Mowery, Mary Rafter, Brad Seiger, Dianne Smith, Becky Spezialetti, Scott Stephan, Jerissa Warfel, Brian Wallace

Absent: Matt Blank, Jolynn Drexel, Phil Gale, Pat Kline, Nickole Nafziger, Reilly Noetzel

Call to Order & President's Comments: Brad

- 1) Long Range Plan: Deb Rohrer, Board consultant, was introduced for a brief presentation in preparation of our retreat on 1/23

Approval of Meeting Minutes: Steph

The minutes of last month's meeting were unanimously approved after a Jerissa/Becky motion. They will now be sent to those on our list who are not members of the Board and posted to the Board website.

Finance Committee/Financial Report: Don

- 1) Review of December expenditures and approval of January Treasurer's Report
 - a) Total Assets: \$3,744,272
 - b) Total Income: \$17,471
 - c) Total Restricted Expenses: \$10,686
 - d) Net Income: \$-78,780
 - e) Unanimously approved after a Scott/Carole motion.

Executive Director Report: Jan

- 1) Scholarships:
 - a) Committee members had the opportunity to test revised applications on Kaleidoscope, starting on 1/6.
 - b) The application deadline is March 13.
 - c) New scholarships:
 - i) \$1500 Healthcare scholarship (Linda Jo Newswanger Mylin)
 - ii) (2) \$1000 Building Trades scholarships sponsored by Lezzer Core (Wes McLaughlin)
 - iii) Donations in memory of Dick Hibshman will support an education scholarship
 - iv) Harry Frey Scholarship was also started with funding for first year for a student planning to major in Health and Physical Education.
 - d) Co-chairs will begin revising scholarship reviewer procedures.
 - e) Contacts made with Athletics and other staff who support PMEF in selecting recipients.
- 2) ExtraGive 2024: Will receive a check for \$20,846 plus our share of stretch pool by mid-January. Awaiting final donation from our community host.
- 3) Thanks to all who volunteered to speak on behalf of PMEF at the Holiday Concert.

Marketing Committee: Nicki/Katie

- 1) Social media: January will feature Venture grant projects, EITC donors, and new scholarships
 - a) Working to address issues with syncing Facebook & Instagram
 - b) Working on website updates
- 2) Retiree Breakfast planning begins. Working to confirm the date.

Marketing Committee will meet at 7:30 am, January 16, at Jack's Restaurant

Development: Brad

- 1) EITC Update: Scott
 - a) Fulton (\$10,000), Donegal Insurance (\$1000), Gibbel, Kraybill & Hess (\$600), Weis Markets (\$2000), Garman Builders (\$5000) -Total \$18,600
- 2) Venture Grant Update: Becky
 - a) Spring application reminder sent to staff with January 26 deadline.

- 3) Strong & Healthy Grants: Dianne
 - a) Winter grant approval after this meeting
- 4) Nominating Committee: Names to Brad or Jan
 - a) If there are individuals who are interested in being part of a committee, but not a board member, their names can also be submitted to Brad or Jan.
- 5) Legacy Update: Loyal Donor Survey and planning event in spring to thank donors.
- 6) Charity Golf Scramble Date Saver: June 10, 2025
- 7) Gala Update: Jerissa
 - a) Finalized dates: September 21st, 2025 and September 20th, 2026

Development Committee will meet at 7:30 am, January 16, at Jack's Restaurant

Meeting adjourned at 8:15, after a Scott/Becky motion.

SUPPLEMENTAL REPORTS:

Audit	Don Mowery	Membership	Mary Rafter/Reilly Noetzel
EITC	Scott Stephan	Nominating	Brad Seiger
Faculty	Carole Chismar	Strong & Healthy	Katie Hess/ Dianne Smith
Legacy	Joe Herman/Claudia Himes	Venture grants	Joe Herman/Becky Spezialetti/Carole Chismar
		Scholarship	Jan Mindish/Dianne Smith/Barb St John

Next Meeting: Thursday, February 6, 2025 at 7:30 a.m., Manor Board Room
 Finance Committee will meet immediately following the February Board meeting

Respectfully submitted,
 Stephanie A. Keck
 Recording Secretary