

Penn Manor Education Foundation Minutes
Thursday, February 1, 2024

Becky called the meeting of the Penn Manor Education Foundation Board to order at 7:47 a.m. in the large group instruction room at Penn Manor High School. In attendance were the following: Matt Blank, Carole Chismar, Kathy Fish, Dr. Gale, Joe Herman, Katie Hess, Steph Keck, Pat Kline, Jan Mindish, Don Mowery, Reilly Noetzel, Mary Rafter, Dianne Smith, Becky Spezialetti, Scott Stephan, Barb St. John, Brian Wallace, and Jerissa Warfel. Becky mentioned that all board members need access to PMEF email and to google drive and there are still some that do not. Asked for a show of hands: Mary Rafter, Reilly Noetzel, Steph Keck (?) and Brad Seiger (not in attendance but informed me). Not all board members were there so will verify with an email. Making note so Kathy is aware of those in need and can set up asap.

Minutes: The minutes of last month's meeting were unanimously approved after a Kline/Chismar motion. They will now be sent to those on our list who are not on the Board.

Finance Committee/Financial Report: Don

Don presented the printed report and reviewed the balance sheet, Profit and Loss Previous Year Comparison, and the expenditures. We are again at an all-time high of 3.3 million in total assets. This is a change of \$378,000 over last year. We had a gain of over \$32,600 in investment income for January. Our total income for the month was \$46,500 and \$173,472 for the year. After our monthly expenses we are at a gain of \$68,230 for the month and a gain of \$234,186 for the year. A Warfel/Blank motion to approve the January expenditures and the February Finance Report carried 13-0.

Executive Director's Report: Jan

-ExtraGive update: Jan provided us with the ExtraGive Final Summary Report. The total amount received from the event is \$19,314.

-PMAA is providing \$3,000 funding for the Class of 2024. The Class is planning to use it for a class trip.

-Jack (John) Herr has passed away. It was mentioned in his obituary that contributions can be made to PMEF. These contributions will be used to help fund the Jack and Joanne Herr Scholarship.

Marketing Committee: Katie

-Social media: February: will continue posting Venture Grant projects and promote Alumni & Friends Night. We will discuss the possibility of a social media contest in coordination with Alumni & Friends Night.

-Constant Contact: next message TBD.

-Review of PMAA Social Night at Tobias Frogg: Steph Thanks to Steph for making all the arrangements!

-Retiree Breakfast: May 8, LGI room at HS

Marketing Committee will meet on February 8 at 7:30 a.m. at Copper Hill.

Development Committee: Pat/Brad

-Scholarship Update: (Jan) – set up Review Board, late February Scholarship Committee meeting to review changes. Three help sessions for seniors during their Flex period. CTC meeting today at 2:30. We are sending out reminders to students & teacher recommendation letters. Application deadline is

March 13. HS staff and coaches regarding scholarships that they help to select recipients for. Annual funding letters will be mailed to sponsors on March 1.

-Venture Grants: (Becky & Joe) – Spring applications due January 25. Committee will meet February 12 at 5:30 pm. Location TBD.

-Strong and Healthy: (Dianne and Katie) – spring grant applications due in March. Three checks were provided in the last round of funding.

-EITC update: (Scott) – Received \$600 from Gibbel, Kraybill & Hess, \$1,000 from Donegal Insurance, \$10,000 from Fulton Bank, \$1,500 from Weis, and \$1,000 from Lancaster Leaf Tobacco – totaling \$14,100.

-Annual Letter Campaign update: over \$25,000.

-PM Alumni and Friends Night will be at Copper Hill on Tuesday, February 27, 2024 from 6:00pm to 9:00 pm. Money raised will be used for PMAA Legacy Scholarship.

- Nominating Committee Report: (Pat for Brad) – There will be one opening to fill and the Committee is working on a recommendation.

-Legacy ideas to Pat, Development will review and discuss.

-Golf “Save the Date”: June 11, 2024. Pat distributed flyers, sponsor, and raffle information. He asked those who plan to contribute to the raffle to confirm with him. There are already 10 foursomes enrolled!

-Dinner “Save the Date”: September 22, 2024.

Development Committee will meet at 7:30 a.m. on February 22 at Copper Hill.

Superintendent’s Comments: Dr. Gale

Dr. Gale reported that the second semester began last week. The 100th day of school is coming up. Kindergarten registration begins February 5. Beauty and the Beast, the spring musical, is coming in March. Fifteen students participated in the PMEA District Chorus Festival. Penn Manor had the largest representation out of the 70 schools in attendance. Nine of these students will advance to the Region V Chorus Festival in March. A total of 25 students from grades 7-12 competed at the PA-TSA Region 2 Conference. They placed in 14 different events. Penn Manor took first place in 5 of those events. Many of the students qualified to move on to the state TSA Competition in April. CTC students recently participated in the Skills USA Competition. Senior, Hunter Dearolf, placed second in the HVAC Skills USA Competition. Wrestlers Gavin Boland and Travis Clawson recently scored their 100th career high school wins. Basketball player Ethan Benne recently reached 1,000 points! He is only the 6th player in Penn Manor history to reach this milestone.

The meeting adjourned at 8:35 a.m. after the unanimous passage of a Blank/Stephan motion.

The next Board meeting will be on Thursday, March 7, 2024 at 7:45 a.m. in the High School Large Instruction Room.

Respectfully submitted,

Barbara J. St. John
Recording Secretary