

Penn Manor Education Foundation Minutes
Thursday, April 6, 2023

Becky called the meeting of the Penn Manor Education Foundation Board to order at 7:40 a.m. in the large group meeting room at Penn Manor High School. In attendance were the following: Carole Chismar, JoLynn Drexel, Dr. Gale, Joe Herman, Katie Hess, Pat Kline, Jan Mindish, Don Mowery, Nicki Nafziger, Brad Seiger, Dianne Smith, Becky Spezialetti, Scott Stephan, Barb St. John, Brian Wallace, and Jerissa Warfel. Becky welcomed us, thanked us for the help preparing for several upcoming events and continued to encourage all of us to be as involved as possible. Becky also shared that Tobias Frogg has been generous in providing food for many of our sports teams. They will be our site for the ExtraGive this year.

Minutes: The minutes of last month's meeting were approved by the passage of a Chismar/Nafziger motion 12-0. The February minutes were also approved with the passage of a Warfel/Seiger motion 12-0. They will now be sent to those on our list who are not on the Board.

Finance Committee/Finance Report: Don presented the printed report and reviewed the balance sheet, Profit and Loss Previous Year Comparison, and the expenditures. Don shared that we are just slightly under our all-time high of assets held at \$3.1 million. Scholarship money is coming in. We received about \$70,000 this month but had expenses of \$27,000 including the payment of Venture Grants, Strong and Healthy, and our regular monthly expenses. Our net income for the month is \$106,000 and \$310,000 for the year. Don purchased and installed a laser printer in the PMEF office. We had approved \$1,000 for the printer and Don was able to complete the purchase for only \$239. A Drexel/Kline motion to approve the March expenditures and the April Finance Report carried 12-0.

Executive Director's Report: Jan

-Scholarship update: Scholarship Committee will review career specific scholarships in 3 groups. They will then meet as a whole group to select open career scholarship recipients. Two outside readers received applications to review. We are also waiting for selections from High School staff and sports. Annual donors with outstanding funds have been contacted. Letters will go out this week to all sponsors with the details of the ceremony.

-We received a check for \$33,903 from the estate of Barbara Herr.

-Doug Maine Theater trip: 56 students will travel to New York City on May 3 to see Hadestown, winner of best musical, best original score, and 6 other Tony awards in 2019. They are working with Doug Maine for special access.

-Thanks for Venture Grant photos: Cardboard Boat Regatta, Letort Book Breakfast, and Author/Illustrator visits. The Advertiser reached out to us after seeing our Facebook posts.

Marketing Committee: Nicki

-Social media posts – Venture Grant stories and photos from fall and spring.

-Strong and Healthy grants funded \$3,131 and checks were distributed.

-High School Dedication: PMEF table (backdrop, display board, newsletters, freebies) on April 15 & 16. PMEF Board members will be asked to volunteer on Saturday or Sunday. A schedule and sign-up sheet will be forthcoming.

-Retiree Breakfast – May 10, 2023 in High School Large Group Instruction room. Invitations have been sent and RSVP's are due April 10. We will also invite the School Board and Administration.

-Remembering Penn Manor Days – October 7, 2023, Millersville Area Historical Society – More information to come.

The next meeting of the Marketing Committee will take place on Thursday, April 13 at 7:30 a.m. at Copper Hill.

Development Committee: Pat

- Nominating committee update: Brad reported that the names will be presented in May and the vote will take place in June.
- Annual Letter Campaign Update: Contributions are now over \$30,000.
- EITC update: \$8,750 year to date.
- ELEO status and Google Workspace status: Kathy. No report at this time.
- Golf Save-the-Date: Tuesday, June 13, 2023. We have 28 confirmed foursomes. Sponsorships are coming in.
- Dinner Save-the-Date: September 24, 2023. Jerissa asked that the deposit be sent to secure the venue for 2024.
- October MU Parade – Travel the World theme. Date is October 14.

The next meeting of the Development Committee will take place on Thursday, April 20 at 7:30 a.m. at Copper Hill.

Superintendent's Comments: Dr. Gale

Dr. Gale shared that the Penn Manor High School Dedication Ceremony and Open House will take place during the weekend of April 14-16. The District Art Show will be on Display the entire weekend. Wall of Honor Inductees will be celebrated on April 14. A Community Day will be held on April 15 with food trucks and many family activities. The Formal Dedication Ceremony will take place on April 16 at 2:00 p.m. with self-directed tours to follow. Dr. Gale said he is looking forward to sharing the new high school and thanking the community. There are 12 retirees this year. The hiring process is beginning, and the pool of candidates looks very good. State testing and AP testing are coming up very soon.

Dr. Gale also introduced Dan Forry, our new Chief Financial Officer. Dan spoke briefly giving us some background information and sharing his excitement to be joining the Penn Manor Community.

The meeting adjourned at 8:59 a.m. after the unanimous passage of a Nafziger/Chismar motion.

The next Board meeting will be on Thursday, May 4, 2023 at 7:45 a.m. in the High School Large Instruction Room.

Respectfully submitted,

Barbara J. St. John
Recording Secretary