

Penn Manor Education Foundation Minutes

June 3, 2021

Call to Order – President Kathy Fish called the meeting to order at 7:30am . Meeting was held in the Board Room. In attendance: JoLynn Drexel, Kathy Fish, Jan Mindish, Don Mowery, Nicki Nafziger, Dianne Smith, Becky Spezialetti, Brian Wallace, Scott Stephan, Brad Seiger.

Approvals by vote: Minutes submitted by Barb St. John – May 2021 Fish/Nafziger approved
Calendar of Board meetings for 2021-2022 – Nafziger/Drexel approved
New Officers - Nafziger/Smith approved

President – Kathy Fish

V-President - Becky Spezialetti

Treasurer – Don Mowery

Secretary - Barb St. John

New Board Member – Liz Crum – Drexel/Spezialetti approved

Annual campaign letter has been approved and sent to Cooper for printing. Kathy will print labels for Thursday, June 17 Letter Campaign - location – District Board Room. 8:00am

Committee Sign-up sheet passed. Thank you and farewell to Paula Howard and Joe Herman as they complete their terms of service. They will be missed. They were very committed to the Penn Manor community.

Finances - Don Mowery

- *May spending mostly for annual Scholarships for Seniors.
- *Golf Tournament revenue coming in/expenses incurred
- *Just under 3 million in assets - strong for the year so far
- *Approve May expenditures and June budget - Drexel/Spezialetti

Executive Directors report - Dr. Jan Mindish

Scholarship updates:

- *Thank you to all who read and presented – it went smoothly on our end.
- *20 kids not present to receive award. Discussion on how to fix that. More communication/earlier communication from the HS to notify parents/kids. Thank you notes are coming in nicely. (30) Continue to include in the award letter. Maintenance of the Kaleidoscope system to fix problems this year. Maintenance on our side of descriptions/data base/etc. It was suggested that we

add to the award letter that the student must be present to receive award. Agreed that live feed video is a nice way for sponsors to view their winner. Copy of selection process was handed out. Maintenance of multi-year winners database to continue. Their next check will be cut when we receive their transcript of grades. Sponsor letters will be going out with pertinent info to keep them informed. Follow-up meeting on June 10 at 8:30 at Copper Hill. Continued discussion on solutions to issues from this year.

- *2 new scholarships for next year - Purcell & Lefever

- *Memorial gift in memory of Jeanette Mateer from Angie Stiklaitis - \$1,000 to fund a math Venture Grant

- *\$5,000 STEM grand – Krista Cox & Kim Garvey/Eshleman will apply – deadline 6/30/21

- * Guidance has requested S&H funds to start school year.

Marketing Committee - Nicki

- *Summer Event - Phantom Power 8/11 rain date 8/18 outdoors/food truck/Dillweed Band

- *Benefits S&H fund

- *Stadium blanket raffle won by Ellen Goodman – benefits S&H - \$335.00

- * PMEF video message was awesome! Sharing on social media. June social media posts will highlight scholarships, golf outing sponsors, business sponsors.

- * Think about Teacher payroll deduction gift ideas for 2021-2022 school year.

- *Annual Fundraising Dinner DATE CHANGE - 9/19/21

- * Discussion on Policy being developed regarding books for schools by School Board.

Development Committee - Jan covering for Pat

- *Need to more board members to cover openings. Discussion regarding PM business connections to expand our board.

- *Kathy will meet with new bookkeeper regarding ELEO.

- *Letter Campaign - June 17,2021 – District Office Board Room – 8:00am

President Kathy Fish called for adjournment - Seiger/Drexel approved

