

**Penn Manor Education Foundation Minutes**  
**February 6, 2020**

President Tracy Seiger called the meeting of the Penn Manor Education Foundation Board to order at 7:30 a.m. in the Board Room at Manor Middle. In attendance were the following: Matt Blank, Jody Blouch, Kathy Fish, Joe Herman, Paula Howard, Pat Kline, Mike Leichliter, Jan Mindish, Don Mowery, Rich Myers, Nicki Nafziger, Brad Seiger, Tracy Seiger, Barb St. John, Eric Warfel, and Brian Wallace.

**Minutes:** The minutes of last month's meeting were approved by the passage of a Howard/Nafziger motion 13-0. Last month's minutes will now be sent to those on our list who are not on the Board.

**Finance Committee/Finance Report:** Don presented the printed report and reviewed the balance sheet, Profit and Loss Previous Year Comparison, and the expenditures. Don shared that our total equity is currently at 2.471 million, which is a new all-time high! The balance sheet is solid. Our EITC is down \$9,000 from where it was at this time last year. We received a total of over \$16,000 from the ExtraGive. This is an increase of more than \$2,000 above last year. Our total income for the month was \$28,000. Our total for the year of \$187,000 is still ahead of last year. Don said that we just need the market to stay strong. A Kline/Fish motion to approve the January expenditures and the February Finance Report carried 13-0.

**Executive Director's Report:** Jan told us that the scholarship deadline is March 10. She gave us a status report: 52 students have submitted a total of 187 applications for 38 different scholarships so far. --The Senior Awards Ceremony will be held on May 21. --Jan reported that she met with the executive director of the Hempfield Education Foundation, Scott Bishop. Jan shared that the collaboration with others has proven to be mutually beneficial. --Jan announced that drivers would be needed to take families home from the next Immigrant Family Night at 7:30 pm on March 17.

**Marketing Committee:** Tracy shared a breakdown of our earnings from the ExtraGive. We received \$14,637 in donations, \$1,070 from the stretch pool, and \$100 from one of the hourly prize drawings. Our fees were about \$250, which resulted in a total of \$16,056.88.

--Strong and Healthy Family Grant applications were due from champions on January 31. A meeting of the Strong and Healthy Families committee to award grants will be held on February 11 at 5:00 pm at Copper Hill. At least \$25,000 is available to fund grants this year.

--Spirit Night at Bert's will be on Friday, February 28, 2020 from 5:00 pm–10:00 pm. This will be a joint fundraiser with PMAA. \$500 of the proceeds will be used to fund a PMAA Legacy Scholarship. The committee is working to revise and distribute the flyer, line up alumni bartenders, and promote the event on social media.

--The Retiree Breakfast is scheduled for May 6 at 8:00 am.

**The next meeting of the Marketing Committee will be on Thursday, February 13 at 8:00 a.m. at the GSC.**

**Development Committee:**

--Nominating Committee update: the committee has two people to present for vetting: Don Mowery (a returning board member) and Rebecca Spezialetti (a 1982 grad). Tracy Seiger and Eric Warfel will be leaving us as their terms end.

--EITC update: Our current total is \$14,800.

--Lucky Dog Café promotion has ended. The proceeds will be sent to us soon.

- Legacy update: there is no news at this time
- Annual Letter Campaign: Our letter writing day is scheduled for June 18, 2020.
- Vendor Fair will be held May 9 at St. Philips
- The Charity Golf Scramble will be held on Tuesday, June 16, 2020 at Meadia Heights. The brochure will soon be posted on our website. Pat has guaranteed a weather report of sunny and 80 degrees!
- Mid-Summer Night Dream Dinner: There are still tickets available for the July 28, 2020 Dinner (Picnic) at Drumore Estate for \$50 each. It will take place from 6:30-10:00 pm.
- The Annual Fundraising Dinner will be held on Sunday, September 20, 2020 at Drumore Estate

**The next meeting of the Development Committee will be on Thursday, February 20, GSC at 7:30 a.m.**

**Superintendent's Comments:** Dr. Mike shared that school will end on May 29. Staff will then have 2 weeks to pack and get everything out of the high school. Demolition will begin the second week of June. A draft calendar for next year has August 31 as the first day of school. The District Staff Opening Day will be Wednesday, August 26.

- The Spring Musical, "Wizard of Oz", will be the last production held in the current auditorium.
- Wednesday, February 5 was National Signing Day. Penn Manor celebrated 13 athletes who made college commitments!

The meeting adjourned at 8:20 a.m. after the unanimous passage of a Howard/Nafziger motion.

**The next Board meeting will be on Thursday, March 5, 2020 at 7:30 a.m. in the Manor Board Room.**

Respectfully submitted,

Barbara J. St. John  
Recording Secretary