

Penn Manor Education Foundation Minutes
May 2, 2019

President Tracy Seiger called the meeting of the Penn Manor Education Foundation Board to order at 7:30 a.m. in the Board Room at Manor Middle. In attendance were the following: Joe Herman, Paula Howard, Robin Jeffers, Jeff Kirk, Pat Kline, Jan Mindish, Rich Myers, Nicki Nafziger, Tracy Seiger, Carole Shellenberger, Dianne Smith, Barb St. John, Brian Wallace, and Kevin Weber. Tracy commented that the Pennsylvania Public Education Foundation will be sponsoring its annual Spring Foundation Symposium on June 5 at the PSBA Headquarters in Mechanicsburg. The \$25 fee includes lunch. You can register online if you are interested.

Minutes: The minutes of last month's meeting were approved by the passage of a Jeffers/Nafziger motion 12-0. Last month's minutes will now be sent to those on our list who are not on the Board.

Finance Committee/Finance Report: Pat stood in for Don to present the printed report and review the balance sheet, Profit and Loss Previous Year Comparison, and the expenditures. He reported that our investments are recovering nicely and on track, reaching a total of \$2.053 million in assets at PNC. We had very few expenses this month. Income this month was from the golf scramble and a donation for Strong and Healthy Families. A Smith/Howard motion to approve the April expenditures and the May Finance Report carried 12-0. We will be approving the budget for next year in June.

Executive Director's Report: Jan distributed a list of the proposed meeting dates for next year and pointed out one change for the January meeting. A Myers/Kline motion to approve the dates passed 12-0.

--We have received permission to collect email addresses from seniors this year and, perhaps, give them some kind of contact information about us. We are hoping to maintain more contact with alumni.
--Shelby Foster and 5th grade Hambright teacher Katie Lutz brought some of her students to demonstrate the Virtual Reality tour they made with the Google Expedition glasses funded by a PMEF Venture Grant. The tour showed how much the students are learning about their environment. Their presentation included their nature journals and some of the artifacts they collected. The project helped Lutz earn certification as a National Geographic Educator. The students will be traveling to Harrisburg to present their project to legislators. The PMEF Board was so impressed and gratified that we were able to be a part of this project!

Marketing Committee: Tracy reported that the Retiree Breakfast was a success. She thanked Dianne for the great door prize baskets. John Walk really spoke from the heart and was very well-received.

--Robin reported that we have 30 vendors for the Vendor Fair on May 11. She needs volunteers to help set up at St. Philip's at 4:30 on the 10th. Donated baked goods can be brought to the event or given to Robin. An article about the event appeared in this week's Advertiser. Robin did send a thank you note to Dana Ridenaur who wrote the article. Volunteers for Saturday should arrive around 8:00 a.m.

--Nicki reported that the Fundraising Dinner Committee met and discussed ticketing and other new ideas such as how to better reach businesses. We will have a band again. Jan asked Carole to bring some old programs, so we can focus on some guests we may have missed when we went to online ticketing.

--We need to let the Founding Friends know that the funds they invested are ready to be used.

The next meeting of the Marketing Committee will be with Development on May 16 at 7:30 at the

GSC.

Development Committee: Pat began with the Golf Scramble. He reported that the field is almost full. We are still waiting to hear from a couple of potential sponsors, but we still need a golf ball sponsor for \$1200 which includes a foursome and their logo on the balls. Market Street Research has donated \$1200 for hole sponsorships and a foursome. There are a few raffle prizes that we still need to confirm. Let Pat and Carole know if you have any other raffles. Pat emphasized that we really need help that day from non-golfers. Nicki will take care of the snacks. Dianne will get the sodas, and Kirchner's will take care of the beer. Let Pat know by the next meeting if you cannot come to the Scramble.

--Robin officially nominated the following to become our new members: Matt Blank, Jody Blouch, and Brad Seiger. Tracy officially nominated the following officers for next year: Tracy Seiger, President; Kathy Fish, Vice-President; Barbara St. John, Secretary; and Don Mowery, Treasurer. We will have the official voting in June.

--Annual Letter Campaign—Thursday, June 20, 2019. Board members will receive packets for signing even if they are unable to attend the actual signing.

--Scholarship Update: Jan thanked the committee again for all their hard work. Recipients have been chosen, and we will be distributing over \$70,000, including a \$1000 scholarship from Kaleidoscope and five PMEF \$500 scholarships to over 60 seniors. Seven Board members will be presenting the scholarships on May 23. The committee will be meeting in June to reflect on the process and any recommend any changes that should be made. Then they will meet with Kaleidoscope to try to improve the process on both sides. Jan asked for approval for two more PMEF scholarships. Barbara so moved and Pat seconded. The motion passed 12-0.

--Pat observed that we will have awarded over \$140,000 in grants and scholarships by the end of the school year.

The next meeting of the Development Committee will be with Marketing on May 16 at 7:30 a.m. at the GSC. A meeting of the Fundraiser Dinner Committee will follow.

Superintendent's Report: Brian reported for the absent Dr. Mike. He reported on the progress of the new high school construction. There is a Facebook page that the public can follow. He commented that the project is recycling many of the materials.

--He also commented on the article in the paper that reported the results of the U.S. News and World Report ranking. The magazine changed the criteria for the ranking this year, which had a different impact on the results.

The meeting adjourned at 8:39 a.m. after the unanimous passage of a Kirk/Howard motion.

The next Board meeting will be on Thursday, June 6, 2019 at 7:30 a.m. in the Penn Manor Board Room. The Finance and Executive Committees will meet following the June Board meeting.

Respectfully submitted,

Carole H. Shellenberger
Recording Secretary