

**Penn Manor Education Foundation Minutes**  
**February 7, 2019**

President Tracy Seiger called the meeting of the Penn Manor Education Foundation Board to order at 7:30 a.m. in the Board Room at Manor Middle. In attendance were the following: Joe Herman, Robin Jeffers, Jeff Kirk, Pat Kline, Mike Leichter, Don Mowery, Rich Myers, Jan Mindish, Nicki Nafziger, Tracy Seiger, Carole Shellenberger, Dianne Smith, Barb St. John, and Brian Wallace.

**Minutes:** The minutes of last month's meeting were approved by the passage of a St. John/Myers motion 11-0. Last month's minutes will now be sent to those on our list who are not on the Board.

**Finance Committee/Finance Report:** Don presented the printed report and reviewed the balance sheet, Profit and Loss Previous Year Comparison, and the expenditures. He reported that our assets now total a little over \$2.1 million. He detailed the many different sources of our income this month, including donations from ExtraGive, the Allen Family Foundation, scholarships, a School Board member donation for music and theatre, Spirit(s) Night at Bert's, and investments. A Kline/Nafziger motion to approve the January expenditures and the February Finance Report carried 11-0.

**Executive Director's Report:** Jan reported that the scholarship list is open on Kaleidoscope. The students have begun to complete the application process with few glitches, one of which concerned teacher recommendations that has been resolved. We have received our first report from Kaleidoscope. About 36 students have applied. Jan thanked the committee members for all their work. A meeting will be scheduled for the committee to learn how to access the applications for review.

--Jan passed around thank you notes from teachers and students who received Venture Grants. Brian will be posting pictures.

--Junior Achievement has requested \$4,000 in financial support for what they have shared with our district. They have reached 1900 students this year. We discussed how great and worthy the organization is and decided to read over the material JA sent and vote later. Pat suggested that we could discuss whether the request fits our mission at the next Development meeting.

--PayPal is working now. We need to figure out how to designate where the donation is to go.

--We have two more additions for our Memorial Book Program. Board members volunteered to speak with the families about how to choose the books for the memorial.

--The next meeting with the PMAA will be on February 13 at the Lucky Dog at 6:00. They will vote to change how PMAA meets. Many think it would make more sense to meet to plan individual events rather than have regularly scheduled meetings. They will also vote to eliminate dues and to have one newsletter to be published in the spring.

**Marketing Committee:** Tracy reported on the little competition at the fundraiser at Bert's. The final total is not available yet, but it was a successful night for Strong and Healthy Families.

--The completed proposals for Strong and Healthy Family Grants are due February 8. We have at least \$13,600 available for the awards. The committee will meet on February 14 at 9:00 at the George Street Café.

--The final total from ExtraGive is \$13,758, a number consistent with what we received last year.

--May 8 is the date secured for this year's Retiree Breakfast.

The next meeting of the Marketing Committee will be on February 14 at 8:00 a.m. at the GSC.

**Development Committee:** Pat reported that Skip Rhoades will be added to our Legacy list. His will be the first name on the new bifold.

--He thanked Jan and Dianne for their work on our Scholarships.

--He commented on the very generous donation from School Board member Chris Straub and his wife Erika for music and theatre.

--We have received \$24,100 in EITC funds from Gibbel, Kraybill & Hess LLP, The Farm at Eagles Ridge, David Eshbach, & Jr Inc, D.H. Funk & Sons, Ambassador Bank, Waste Management and Weis Markets.

--Robin reported on the nomination of two candidates for approval next month. Jody Blouch and Matt Blank are set to join us, and Robin will also meet with Brad Seiger. They will replace Don, Carole and Jeff whose terms will end June 30.

--Date Savers:

Vendor Fair—Saturday, May 11, 2019 at St. Philip's gym, 9:00-3:00. Robin has 13 vendors signed up so far. She is hoping for 30.

Charity Golf Scramble—Tuesday, June 18, 2019 at Meadia Heights. Pat will send out a date saver this month. The brochure is ready for printing. He distributed a list of raffles from last year and asked that everyone work to get raffle items.

Annual Letter Campaign—Thursday, June 20, 2019

Annual Fundraiser Dinner—Sunday, September 22, 2019

The next meeting of the Development Committee will be on February 28 at 7:30 a.m. at the GSC. A meeting of the Fundraiser Dinner Committee will follow.

**Superintendent's Report:** Dr. Mike reported on the district involvement on the Ag Advisory Board and was pleased to share that Neil Fellenbaum was elected Ag Teacher of the Year.

--He shared pictures of the progress of the temporary building for classrooms for the high school project. To accommodate the building process, next year's calendar will begin and end earlier than usual.

The meeting adjourned at 8:28 a.m. after the unanimous passage of a Kirk/Nafziger motion.

The next Board meeting will be on Thursday, March 7, 2019 at 7:30 a.m. in the Penn Manor Board Room.

Respectfully submitted,

Carole H. Shellenberger  
Recording Secretary