

Penn Manor Education Foundation Minutes
June 7, 2018

President Pat Kline called the meeting of the Penn Manor Education Foundation Board to order at 7:30 a.m. in the Board Room at Manor Middle. In attendance were the following: Matt Blank, Kathy Fish, Joe Herman, Paula Howard, Robin Jeffers, Pat Kline, Mike Leichter, Jan Mindish, Don Mowery, Nicki Nafziger, Tracy Seiger, Carole Shellenberger, Dianne Smith, Brian Wallace, Eric Warfel, and Kevin Weber.

President's Comments: Pat asked us to approve the next year's meeting dates that Jan prepared:

Thursday, July 12, 2018	Thursday, January 3, 2019
Thursday, August 2, 2018	Thursday, February 7, 2019
Thursday, September 6, 2018	Thursday, March 7, 2019
Thursday, October 4, 2018	Thursday, April 4, 2019
Thursday, November 1, 2018	Thursday, May 3, 2019
Thursday, December 6, 2018	Thursday June 6, 2019

Eric so moved and Tracy seconded and the motion carried 14-0.

--Pat thanked Matt for his service on the Board. Today will be his last meeting before his mandatory year off. We thank Matt for his involvement, especially for his help in increasing our presence on social media.

--Pat reminded us to complete the Executive Director survey and return it to him ASAP. Then he and Tracy will share the results with Jan.

--We were directed to vote on the new slate of officers for the next year: Tracy Seiger, President; Rich Myers, Vice-President; Don Mowery, Treasurer; Carole Shellenberger, Secretary. Nicki moved that we accept the new slate, and Robin seconded. The motion carried 14-0.

Minutes: The minutes of last month's meeting were approved by the passage of a Weber/Howard motion 14-0. Last month's minutes will now be sent to those on our list who are not on the Board.

Finance Committee/Finance Report: Don presented the printed report and reviewed the balance sheet, Profit and Loss Previous Year Comparison, and the expenditures. He reported that we have finally had a gain in the market, and our assets totaled \$2.1 million at the end of May. That total included \$207,000 additional assets we did not have last year. Golf Scramble money is coming in and the scholarships have been paid. A Blank/Nafziger motion to approve the May expenditures and the June Finance Report carried 14-0.

Executive Director's Report: Jan thanked Pat for his service as President this past year. She emphasized how hard he has worked for the Foundation. He is in the office almost daily and has given a great deal of time to this organization. We are happy that he will continue his role as Development Chair. We really appreciate you, Pat! Thank you!

--Jan reminded us of upcoming meetings: Strong and Healthy Families on Monday, June 11 at 4:00 at Bert's Bottle Shop; Scholarship on Tuesday, June 12 at 8:00 at George Street Café; PMAA subcommittee on Wednesday, July 11 at 6:00 at Jack's.

--Jan shared more Venture Grant thank you notes.

--She reminded us of the Executive Committee meeting after the main meeting.

Marketing Committee: Tracy led a discussion about the feedback from the Retiree Breakfast.

Everyone did have a great time.

-- Jan did attend the ExtraGive Kickoff meeting and reported on some of the changes that will be made for the November 16 charity drive. We will still have the Happy Hour that evening to encourage donations to PMEF.

--Tracy reminded us that we still get payouts from Amazon Smile. We earned \$26.30 for 3 months.

--Jerissa will attend the June 14 meeting to give an update on the Fundraising Dinner.

The next meeting of the Marketing Committee will be on June 14 at 8:00 a.m. at the GSC.

Development Committee: Pat thanked everyone for the help with the Golf Scramble. We have 5 major sponsors. He distributed what he thinks is the final raffles list. Let him and/or Carole know of any changes. Meadia Heights is under new management, and things are good so far.

--He reported the EITC application has been sent in, and Brian requested a receipt conformation.

--Pat also reported that the Legacy committee will be sending out an additional mailing. He thanked Don Stewart for all his work.

--We have had 2 grant rejections, but the good thing is that we have paperwork prepared for any others that come our way. Right now Jan is focusing on the request for nearly \$50,000 for the Google project. We were grateful for the great publicity we had last week in the newspaper. Pat asked us to be alert for other grant opportunities.

--He reminded us that we will meet to sign the annual letters on June 21 from 8:30-11:00 in the Manor Middle School faculty room. If you are unable to attend, we will prepare a packet of letters to be signed at home.

--Jan reported that we have had positive feedback about our scholarship awards. Our awards are significant. We awarded 47 kids over \$60,000. Some of the feedback suggested that we need to restructure the evening. The committee will be meeting Tuesday to discuss the feedback. Pat thanked Jan and Dianne for all their work.

--Pat praised Matt and Jerissa for all their work organizing the fundraising dinner.

The next meeting of the Development Committee will be on June 21 at 8:30 a.m. in the Manor Middle faculty room.

Superintendent's Report—Dr. Mike reported that the commencement ceremony last night was very nice. He praised Dr. Gale's speech for being very meaningful and the senior speeches for being wonderful as well. Today is the last day for everyone else.

--Chris Straub is the chair of the Joint Operating Committee of the CTC which makes Dr. Mike he superintendent of record. As such, he attended what he termed a phenomenal fundraising dinner and is sharing some ideas with Jan.

Supplementary Reports

--Nicki commented that, after last night, we have over 300 new alumni!

A Nafziger/Jeffers motion to adjourn passed 14-0. The meeting adjourned at 8:28 a.m.

The next Board meeting will be on Thursday, July 12, 2018 at 7:30 a.m. in the Penn Manor Board Room.

Respectfully submitted,

Carole H. Shellenberger
Recording Secretary