

Penn Manor Education Foundation Minutes
November 2, 2017

President Pat Kline called the meeting of the Penn Manor Education Foundation Board to order at 7:30 a.m. in the Board Room at Manor Middle. In attendance were the following: Anne Carroll, Matt Blank, Joe Herman, Paula Howard, Robin Jeffers, Jeff Kirk, Pat Kline, Mike Leichliter, Jan Mindish, Don Mowery, Nicki Nafziger, Tracy Seiger, Michelle Shaub, Carole Shellenberger, Brian Wallace, Eric Warfel, and Kevin Weber.

President's Comments: Because Anne has submitted her resignation as Executive Director, Pat thanked her for her service but commented this is just the beginning of the "Farewell Tour." The officers have met and the search for a replacement has begun.

Minutes: The minutes of last month's meeting were approved by the passage of a Nafziger/Blank motion 14-0. Last month's minutes will now be sent to those on our list who are not on the Board.

Finance Committee/Finance Report: Don presented the printed report and reviewed the balance sheet, Profit and Loss Previous Year Comparison, and the expenditures. Our assets have reached the \$2 million mark! Our treasury is in great shape. A Jeffers/Shaub motion to approve the October expenditures and the November Finance Report was approved 14-0.

Executive Director's Report: Anne announced that *Focus* is ready to be sent out. It is also available online. She also thanked Brian and Paula for their work on the mailing database. She encouraged all of us to share the electronic version.

--We have written a grant request to the High Foundation for mental health counseling. We will wait to submit our grant request to the Rotary until we have the results of the High Grant, since the Rotary Grant has a rolling decision process.

--The Venture Grants have been awarded, and we need volunteers to deliver them. Let Anne know if you can help.

--The ExtraGive has a good partner with Bert's Bottle Shop where the "happy hour" will be held from 4-7 on November 17. Bert's will donate part of the profits and there will be a Millersville Business Basket for a raffle. Everyone who donates \$25 will get a raffle ticket.

Marketing Committee: Tracy sent around a sheet to sign up for time slots for the ExtraGive's extra \$1000 awards. We will also do blasts on social media. Please help encourage new donors by sharing these efforts. The Give Mobile will be in PMSD this year at Willow Street Darrenkamp's from 9:30-11:00. We will have some kind of presence there.

--We will have ads in the Basketball and Fall Play Programs.

The next meeting of the Marketing Committee will be on November 9 at 7:30 at the GSC.

Development Committee: Pat reported that we will have a couple of new scholarships. Paul Herr will establish one in memory of his wife who was a Penn Manor graduate. Anne is working on another from an alumnus who wants to "give back."

--The Legacy brochure is ready for distribution. It highlights some of our donors.

--EITC letters from the State have gone out. We have received \$4,000 from Eshbach. Pat thanked Eric who thanked Frank Geist for his help.

--The annual letter campaign has yielded almost \$20,000 in donations and we have around \$18,000 from payroll deduction.

--Save these dates: January 24—Spirit(s) Night at Copper Hill
May 5—Vendor Fair
June 19—Golf Scramble

On-going through football season—Burgers at The Lucky Dog.

The next meeting of the Development Committee will be on November 16 at 7:30 a.m. at the GSC.

Superintendent's Report: Dr. Mike reported on the grant received by the counseling department to introduce soft skills into the ninth grade curriculum.

--He will have more to report on the high school building project next month after a Board hearing.

They are having the second round of meetings with departments to go over revised plans.

--He commented on the great fall sports season in progress.

Supplemental Reports:

Alumni--Nicki reported on the work she and Jan have been doing with groups of high schools students several of which will share profits from their sales with the PMEF.

--Junior Achievement still needs volunteers on November 17 for the “Yes” program at Manor Middle.

Nominations: A Shaub/Kirk motion to add Rick Myers to the Board passed 14-0.

A Nafziger/Weber motion to adjourn passed 14-0. The meeting adjourned at 8: 08 a.m.

The next Board meeting will be on Thursday, December 7, 2017 at 7:30 a.m. in the Penn Manor Board Room.

Respectfully submitted,

Carole H. Shellenberger
Recording Secretary