

Penn Manor Education Foundation Minutes
March 2, 2017

President Pat Kline called the meeting of the Penn Manor Education Foundation Board to order at 7:30 a.m. in the Manor Middle Board Room. In attendance were the following: Matt Blank, Anne Carroll, Joe Herman, Paula Howard, Robin Jeffers, Jeff Kirk, Pat Kline, Dr. Mike Leichliter, Jerry Lord, Don Mowery, Nicki Nafziger, Tracy Seiger, Michelle Shaub, Carole Shellenberger, Brian Wallace.

President's Report: Pat thanked Tracy for running last month's meeting. He circulated a framed tribute to the last founding member, Don Martin, for each of us to sign as a gift to him. He also thanked Jerissa Warfel for volunteering her bookkeeping services and for helping to make the smooth transition to our new bookkeeping service, Fluent Business Solutions, LLC.

Minutes: The minutes of last month's meeting were approved by the passage of a Lord/Nafziger motion 12-0. Last month's minutes will now be sent to those on our list who are not on the Board.

Finance Committee/Finance Report: Don presented the printed report and reviewed the balance sheet, Profit and Loss Yearly Comparison, and the expenditures. He reported a new high total due to a strong market. We transferred funds from Fulton to PNC for the endowed scholarships. Matt moved that we approve the March Finance Report and the February expenses. Robin seconded and the motion carried 12-0.

Executive Director's Report: Anne reported that she, Dianne, Nicki, and Robin reviewed the Strong Grant applications and were able to award \$12,300. Pat asked for a motion to approve the awards. Tracy so moved; Paula seconded and the motion carried 12-0.

--Anne commented on the bus driver who has asked for books for the students on her bus to read. She suggested that we might think about how we could help her book drive with promotion and then help expand the bookmobile idea to other busses in the district.

--We have several new scholarships this year which Paula highlighted.

--The website has only a few glitches to overcome before launch which should occur very soon.

Marketing Committee: Tracy reported that the Spring *Focus* is on track to be out mid-April.

--The Retiree Breakfast has been set for May 10th.

--Brian asked a question about promoting the Strong Grants. They will be mentioned in the *Focus*, and they will have a spot on the website.

--Tracy reminded Board members to encourage "Liking" and "Sharing" our posts.

The next meeting of the Marketing Committee will be on March 9 at 7:30 a.m. at GSC.

Development Committee: Pat gave updates on the giving categories: Community--\$20,000; EITC--\$16,500.

--The Annual Letter Campaign signing will be held on June 15, and the annual Dinner will be held on September 17.

--Pat distributed a list of ways donors can help PMEF, a document that will be included in the website.

--Robin suggested a new fundraising idea, a vendor fair, which will be discussed at the next Development meeting.

--We have beverage and lunch sponsors for the Scramble. We still need raffle items.

The next Development meeting will be on March 23 at 7:30 a.m. at the GSC.

Superintendent's Comments: Dr. Mike encouraged everyone to attend the spring musical, *The Little Mermaid*.

--The high school building project is moving along. Warfel Construction will be the construction manager.

--Graduation will be June 6, only 3 months away. Opening Day for next year will be August 21.

--MU will recognize teachers who have Bachelor's or Master's degrees from Millersville. Of 390 teachers 232 have degrees from MU.

Matt commented that Drumore Estates has been closed for the season but should be available for visiting soon.

The next Board meeting will be April 6, 2017 in the Penn Manor Board Room.

A Blank/Nafziger motion to adjourn passed 12-0. The meeting adjourned at 8:15.

Respectfully submitted,

Carole H. Shellenberger
Recording Secretary