

Penn Manor Education Foundation Minutes
July 6, 2017

President Pat Kline called the meeting of the Penn Manor Education Foundation Board to order at 7:30 a.m. in the Manor Middle Board Room. In attendance were the following: Matt Blank, Robin Jeffers, Pat Kline, Mike Leichliter, Jan Mindish, Don Mowery, Tracy Seiger, Carole Shellenberger, Dianne Smith, and Brian Wallace.

President's Comments: Pat spoke briefly about the explosion in the Springdale Farm development. Our thoughts and prayers are with Paula and Don Howard who have been forced from their home. We are also happy that all of our PM families who live in the development are safe. Tracy is helping the displaced families find temporary residences. Anyone who knows of any houses available for temporary occupancy (furnished preferred) should contact Tracy.

--Pat thanked Jerry Lord for his service of 6 years as Board member, Vice-President and President. Then he welcomed our two new Board members Jan Mindish and Kevin Weber, who will be welcomed again next month as he was not in attendance at today's meeting.

--The official nominations for 2017-18 officers were made: Don was nominated for Treasurer by a Blank/Jeffers motion; Carole was nominated for Secretary by a Mindish/Jeffers motion; Tracy was nominated for Vice-President by a Jeffers/Kline motion; and Pat was nominated for President by a Seigers/Smith motion. All were unanimously elected by an 8-0 vote.

Minutes: The minutes of last month's meeting were approved by the passage of a Jeffers/Blank motion 8-0. Last month's minutes will now be sent to those on our list who are not on the Board.

Finance Committee/Finance Report: Don presented the printed report and reviewed the balance sheet, Profit and Loss Yearly Comparison, and the expenditures. He commented that our assets are at \$1.9 million (up a ¼ million over last year); although, a few end-of-the-year adjustments must still be made. It is the highest ending balance ever. Don also mentioned the Starrett Metzler scholarship will probably be endowed. Overall, it was a solid year for PMEF with great things being done for the kids and their teachers. A Jeffers/Blank motion to approve the June expenditures and the July Finance Report was approved 8-0.

Executive Director's Report: Anne is on vacation with her family!

Marketing Committee: Tracy reported that we will be talking about a separate logo for Strong and Healthy Families. Dianne said that her daughter would be very willing to design it.

--The Quilt will continue its travels. It will probably show up the Conestoga Elementary opening and at Opening Day for the next school year on August 21.

--Jerissa Warfel will be coming to the Marketing/Development meeting to talk about the progress of the Annual Fundraiser Dinner.

--Brian is working on the as for the football program.

The next meeting of the Marketing Committee will be a joint meeting with Development on July 20 at 7:30 a.m. at GSC.

Development Committee: Pat thanked Paula and Joe for all the organizing they did for the letter writing campaign. He also thanked all the Board members who helped write notes on the letters. The letters have been sent out.

--The Golf Scramble made about \$11,800. It was a very good year! Pat presented the traveling trophy

to Don for his team.

--Opening Day is August 21. Brian announced that we will be able to take electronic donations this year. We will be setting up the display board and the quilt.

The next Development meeting will be a joint meeting with Marketing on July 20 at 7:30 a.m. at the Manor Middle faculty room.

Superintendent's Comments: Dr. Mike noted that they are finishing up Conestoga. He also praised Charlie Reisinger for the smooth transition to gmail throughout the district.

Pat added that Don should have the new budget ready for review next month and thanked everyone for how much we have accomplished this year.

The next Board meeting will be on Thursday, August 3, 2017 in the Penn Manor Board Room.

A Blank/Jeffers motion to adjourn passed 8-0. The meeting adjourned at 8:06.

Respectfully submitted,

Carole H. Shellenberger
Recording Secretary