

Penn Manor Education Foundation Minutes
April 6, 2017

Vice-President Tracy Seiger called the meeting of the Penn Manor Education Foundation Board to order at 7:30 a.m. in the Manor Middle Board Room. In attendance were the following: Matt Blank, Anne Carroll, Joe Herman, Paula Howard, Robin Jeffers, Dr. Mike Lechlitter, Jerry Lord, Don Mowery, Nicki Nafziger, Tracy Seiger, Michelle Shaub, Carole Shellenberger, Brian Wallace, Eric Warfel.

Minutes: The minutes of last month's meeting were approved by the passage of a Lord/Nafziger motion 11-0. Last month's minutes will now be sent to those on our list who are not on the Board.

Finance Committee/Finance Report: Don presented the printed report and reviewed the balance sheet, Profit and Loss Yearly Comparison, and the expenditures. He commented that we did not have a lot of activity this month, but he reported a new high total due to the stock market holding strong again. As a result, we may have to change the number or quantity of the Housenecht award. Matt moved that we approve the April Finance Report and the March expenses. Robin seconded and the motion carried 11-0.

Executive Director's Report: Anne remarked that tomorrow (April 7) marks the official 20th birthday of the Foundation.

--Anne has been working officially with Fluent Business Solutions' A. J. Simmons to streamline and organize our books. Anne feels that this is a good move for us.

--We have been awarded a quilt from Lancaster Modern Quilt Guild which donates a quilt to a charitable organization to auction or raffle for funds. The profits we receive from this quilt will be earmarked for the Strong and Healthy Family initiative.

--The reapproval process for EITC should be begin May 1. We haven't heard yet about the grants we have submitted so far. It appears that there are many problems on the state level.

Marketing Committee: Tracy asked Anne to share the progress of the website. Anne reported that it is ready and can be accessed through pennmanoredfoundation.org. Brian encouraged everyone to review the site and forward any feedback to him. Brian and Anne will meet tomorrow to spotlight the site. We will be doing an email blast and Facebook posts. Anne thanked Brian for his attention to detail.

--Invitations for the Retiree Breakfast on May 10th have been sent. We will discuss division of labor for the event at the next Marketing meeting.

--Brian reported that the Spring Focus is well on its way. It will feature some non-traditional Venture Grants that have brought outside people into classrooms. He will also do an article on the 20th anniversary. He is having a difficult time finding pictures from the early days, but he will share that the idea for the Foundation came as a result of a large donation from an anonymous donor. The District couldn't legally accept the money, but a charitable organization could. The Foundation was formed April 7, 1997.

The next meeting of the Marketing Committee will be on April 13 at 7:30 a.m. at GSC.

Development Committee: Anne and Tracy reported for Pat.

--We have 15 foursomes committed for the Golf Scramble so far. We still need raffle prizes.

--Paula announced that the Scholarship Committee will meet at 7:30 on April 18 in Room 231 at Manor Middle.

--Robin reported on the progress of the Vendor Fair. It will be held at Manor Church in Mountville on May 13 to cater to Mother's Day shoppers. Fourteen vendors and two caterers have confirmed so far.

Compared to our other events, this event should reach a different demographic. The profits will go to the Strong and Healthy Family initiative. Jerry moved and Nicki seconded that PMAEF will assist with marketing this event.

The next Development meeting will be on April 20 at 7:30 a.m. at the GSC.

Superintendent's Comments: Dr. Mike commented that all of the end of the year events are starting—the fun part of the year!

Alumni Committee: Nicki reported on the first alumni breakfast which many enjoyed. The next meeting of the PMAA will be in the high school library on Tuesday, April 11. Nicki will try to get the launch of our 20th anniversary activities on the alumni page.

The next Board meeting will be May 4, 2017 in the Penn Manor Board Room.

A Howard/Blank motion to adjourn passed 11-0. The meeting adjourned at 8:16.

Respectfully submitted,

Carole H. Shellenberger
Recording Secretary